

Helena United Methodist  
Children's Center for Creative Enrichment  
2035 Hwy 58, Helena, AL 35080    205-620-0553    www.helenaumc.org

## 2012-2013 Registration Form

Registration begins

- Monday February 27, 2012 at 8 am for current CCCE students
  
- Thursday, March 1, 2012 at 8 am for HUMC members
  
- Monday, March 5, 2012 at 8 am for the general public

### Our Philosophy

At the Helena Methodist Children's Center for Creative Enrichment (CCCE) we strive to offer a happy, loving, Christian environment in both our Playschool and Preschool programs. We want to ensure that each child grows physically, mentally and spiritually to his fullest potential. We believe that each child should be treated as an individual and should be given the opportunity for freedom of choice and creative self expression. We want each child to develop and maintain a positive self-image knowing that he is special and is a very important person.

We believe that children learn by doing. Creativity, self-help and responsibility must be fostered. This will be accomplished through a variety of "hands-on" experiences and use of developmentally appropriate materials. We believe that teachers should give direction using a positive, Christian approach and a kind firmness. This direction should be consistent and allow the child full understanding of what is expected of him. Our program is centered upon the development of the whole child.

It is our hope that each family is active in some church. If you need a church home we invite you to come visit us and be a part of our church family at Helena United Methodist Church.

### Registration Information

Registration fees will be \$75.00 per child. Registration fees are non-refundable. Please make checks out to CCCE. Under no circumstances will anyone be allowed to register early. Registration is on a first come first serve basis and lines usually form early. Registration will take place in the Fellowship Hall. Teacher requests must be put in writing and given to the director. CCCE reserves the right to honor or decline such teacher requests regardless of submission date. Classes may be added, dropped or modified as registration warrants. Registration assures your child a place in the program, not a particular class.

## CCCE PROGRAMS 2012-2013

- All fees and tuition must be paid up to date before you register
- For families with more than one child at the CCCE we offer a 10% discount on the lower tuition.
- Drop in (for enrolled students only, if space is available) \$20.00 per session.
- Classes may be added/dropped or modified if registration warrants.

Thank you for your continued support. Please do not hesitate to call with any questions.

\*\*\*Please note \*\*\*\*

Tuition will be paid one month in advance for the 2012-2013 school year.  
September tuition is due August 1, 2012

Play School - for infants and toddlers -

Play School is offered on T/Th or W/F from 9:00am -1:00 pm

Play School classes:

Toddler 1 class-Birthday between September 1, 2011 -February 28, 2012  
Toddler 2 class Birthday between March 1, 2011-August 31, 2011  
Toddler 3 class Birthday between September 1, 2010-February 28, 2011  
Playschool 2 class Birthday between March 1, 2010-August 31, 2010  
Playschool 3 class Birthday between September 1, 2009-February 28, 2010

Tuition is \$105.00 per month.

Activity fees are \$25 for all playschool students are due August 1st. This fee covers costs associated with tote bags, special events, and the Thanksgiving Feast. It does not include Breakfast with Santa.

Preschool - 3-K and 4-K classes -

The child must be the age of the class by September 1<sup>st</sup>, and must be potty trained and able to use the bathroom unassisted.

Hours are 8:50am -12:50 pm.

T/Th 3K	\$145.00 per month
MWF 3K	\$160.00 per month
Tu/W/Th 4K	\$160.00 per month
Tuesday-Friday 4K	\$180.00 per month
M-F 4K	\$195.00 per month

Activity fees are \$80 per year for all preschool students and are due August 1st. This fee covers costs associated with tote bags, Weekly Reader subscriptions, field trips, special snacks, on site events and guest speakers.

# HELENA UNITED METHODIST CHILDREN'S CENTER FOR CREATIVE ENRICHMENT 2012-2013 ENROLLMENT FORM

Registration Fee:\$75 Make Checks payable to CCCE

## PLAYSCHOOL CLASSES

\_\_\_ Toddler 1 class-Birthday between September 1, 2011-February 28, 2012 T/Th or W/F  
\_\_\_ Toddler 2 class-Birthday between March 1, 2011- August 31, 2011 T/Th or W/F  
\_\_\_ Toddler 3 class-Birthday between September 1, 2010-February 28, 2011 T/Th or W/F  
\_\_\_ Playschool 2 class-Birthday between March 1, 2010-August 31, 2010 T/Th or W/F  
\_\_\_ Playschool 3 class-Birthday between September 1, 2009-February 28, 2010 T/Th or W/F

## PRESCHOOL CLASSES

\*\*Child must be the age of the class in which he is enrolling, by September 1 and must be potty trained and able to use the bathroom unassisted.

\_\_\_ 3K T/Th    \_\_\_ 3K MWF    \_\_\_ 4K TWTh    \_\_\_ 4K T-F    \_\_\_ 4K M-F

The following information is requested by school personnel to help them better understand and educate your child. It is for school use only and is confidential.

Child's Full Legal Name \_\_\_\_\_ Sex \_\_\_\_\_

Preferred name \_\_\_\_\_ Birthdate \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Phone \_\_\_\_\_

Who has legal custody? \_\_\_\_\_

Mother's name \_\_\_\_\_

Address \_\_\_\_\_

Occupation \_\_\_\_\_ Work/Cell Phone \_\_\_\_\_ Hours \_\_\_\_\_

Father's name \_\_\_\_\_

Address \_\_\_\_\_

Occupation \_\_\_\_\_ Work/Cell Phone \_\_\_\_\_ Hours \_\_\_\_\_

Family e-mail address: \_\_\_\_\_

Please list other household members:

Name	Age	Relationship to Child
_____	_____	_____
_____	_____	_____
_____	_____	_____

Religious affiliation \_\_\_\_\_

Members of Helena United Methodist Church? Yes \_\_\_\_\_ No \_\_\_\_\_

Child's Physician \_\_\_\_\_ Phone \_\_\_\_\_

Child's Dentist \_\_\_\_\_ Phone \_\_\_\_\_

Has your child ever had long term medical treatments or medical problems? Is he presently taking any long term medications? If yes, please elaborate.

\_\_\_\_\_

Does your child have allergies? If so, how does it manifest itself?

\_\_\_\_\_

List any food restrictions \_\_\_\_\_

Please describe any information about your child you feel might help the staff better understand your child \_\_\_\_\_

Has you child attended any other schools/settings? If yes, where and how long?

\_\_\_\_\_

Please list at least two people to be notified and who are permitted to remove child from school in case of emergency when parents cannot be reached:

Name/Address/Phone	Relationship to child
_____	_____

Name/Address/Phone	Relationship to child
_____	_____

Is there anyone not permitted to remove your child from school? \_\_\_\_\_  
(Note: if "yes" is indicated, proof of custody must be furnished)

**PARENT AGREEMENT:** With payment of registration fee, I hereby enroll my child in Helena United Methodist's CCCE. Fees are non-refundable. Teacher requests must be put in writing and given to the director. CCCE reserves the right to honor or decline such teacher requests regardless of submission date. Classes may be added, dropped or modified as registration warrants. Registration assures your child a place in the program, not a particular class.

Signature \_\_\_\_\_ Date \_\_\_\_\_